

**ADVERTISEMENT FOR RECRUITMENT OF NON-EXECUTIVES IN M&A Agency.**

No. 07/MA Agency

Date: 24/11/2023

**WALK-IN-INTERVIEW**

M&A Agency a dynamic force dedicated to shaping careers, fostering opportunities, and driving success in Government and Private Project. Inspired by the vision to emerge as the market leader and to play a catalytic role in the growth of industrialization. We are committed to driving economic development and fostering innovation through strategic project management. To provide a hygienic food and primary level safety "Food and Safety" Department has lettered these post with work order detail by "**AROMA SHIKSHA EVAM SEVA SAMITI**" The Corporation intends to fill up the following Non-Executive posts in regular mode through direct recruitment by the Walk-in-Interview process.

Name of the post	UR	SEBC	SC	ST	Total	Scale of Pay	Qualification	Age as on 01.11.2023
Auditor / Field In-charge	-	-	-	-	26 (eachblock)	(14000/- to 16500/-) (PF&ESI Available)	+2 or above	Not below 18 years and above 35 years

**DATE, TIME& PLACE OF WALK-IN-INTERVIEW**

Phase	DATE	TIME	POST	ADDRESS
1st	06.12.2023	11.00AM to 03.00PM	Auditor / Field In-charge	BharandiaChhak, PO/PS – Rairangpur, Dist– Mayurbhanj, Odisha
2nd	12.12.2023	11.00AM to 03.00PM		

- Candidates belonging to **domicile of Odisha** only can appear.
- Interested candidates fulfilling the eligibility criteria for respective posts may attend The walk-in-interview as per the above schedule.
- 2<sup>nd</sup> and next phase (date will be notified according to sort listed candidates) of Interview will be notified through our official website [www.mhjobopportunity.com](http://www.mhjobopportunity.com) if changes made, so please visit our site time to time for updates.

**ADVERTISEMENT FOR RECRUITMENT FOR THE REGULAR POST OF AUDITOR /FIELD IN-CHARGE**  
**(WALK-IN-INTERVIEW)**

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**1) Vacancy:**

**Total – 26 no. of post in each Block of Mayurbhanj District.**

**Note:-**

i) Candidates belonging to domicile of Odisha only shall be considered for the above Non-Executive posts.

ii) In case of non-availability of eligible/suitable women candidate(s) belonging to respective category, the unfilled vacancies of that category shall be filled up by eligible and suitable male candidates(s) of the same category.

**2) Eligibility Criteria:**

Name of Post	Pay and allowances	Basic Qualification	Age as on 01.11.2023
Auditor/Field in-charge	14000/- to 16500/- (PF & ESI)	+2 OR above	Not below 18 years and above 35 years

**3) How to apply:**

- The candidates fulfilling the eligibility criteria for respective posts are advised to download the bio-data format from Website: [www.mhjobopportunityagency.com](http://www.mhjobopportunityagency.com) which to be filled up by the candidate in English after carefully reading the eligibility criteria prescribed for each post.

- The applicant should affix recent colour passport size photograph at top right side of the application form.

- The applicant should submit self-attested copy of certificates/documents from HSC onwards towards proof of qualification, marks, age, experience, etc.

- Applications without supporting documents/incomplete/not full-filling the prescribed criteria in any respect shall be rejected.

#### **4) Selection Methodology:**

- Selection will be made on the basis of career marking and performance in the Walk-in Interview considering the vacancies, percentage of reservation as well as requirement.
- Filling-up of vacancies is solely at the discretion of the Management based on suitability of candidates and no claim will arise for appointment, if vacancies are not filled up due to unsuitability/insufficient number of candidates.
- The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials.

#### **5) General Conditions:**

- The candidates shall produce Identity Proof (Aadhar/ Voter ID/ Driving License/Pan Card/Pass Port) at the time of document verification on the date of Walk-in-Interview.
- Candidates are advised to visit Corporation website [www.mhjobopportunityagency.com](http://www.mhjobopportunityagency.com) at regular intervals for any notification, news, updates, results etc. relating to recruitment.
- The decision of M&A Agency shall be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- At any stage of recruitment process, if it is found that the candidate has furnished false or incorrect information then the candidature /appointment of the candidate shall liable to be cancelled.
- Canvassing in any form will be viewed adversely & may lead to disqualification.
- Finally selected candidates shall have to produce the required documents at the time of Joining.
- The candidates against whom vigilance/criminal case is pending shall not be eligible.
- Any dispute arising in this connection will be subject to jurisdiction of appropriate Courts in Bhubaneswar only.

Interested eligible candidates (domicile of the State of Odisha for Mayurbhanj District in each Block Auditor and Field In charge Posts) are advised to download the bio-data format from website: [www.mhjobopportunityagency.com](http://www.mhjobopportunityagency.com) and submit the same duly filled in and signed together with self attested supporting documents at the time of Walk-in-Interview.

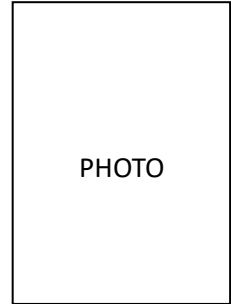
**OR, You can apply directly through online from website: [www.mhjobopportunityagency.com](http://www.mhjobopportunityagency.com), You can check online apply process in “How To Apply” section.**

**(Note: For the convenience of our applicants, a nominal fee of only Rs. 100/- is applicable for offline applications, and 110/- is applicable for online applications respectively)**

## BIO-DATA FORMAT FOR WALK-IN-INTERVIEW FOR THE POST OF AUDITOR / FIELD EXECUTIVE

**Post applied for**.....

**Work order No**.....



1. Full Name (In capital letter).....
2. Father's Name:.....
3. Date of birth:.....  
(As recorded in SHC or equivalent exam)
4. Age as on 01.12.2023.....years.....months
5. Gender: (Male/Female) .....
6. Category (UR/ SEBC /SC/ST) .....
7. Marital status: (married/unmarried) .....
8. **Present Address**

**Permanent Address**

.....  
 .....  
 .....  
 PIN.....

.....  
 .....  
 .....  
 PIN.....

9. State of Domicile/Resident: .....
10. Any identity mark in the Body.....
11. Contact details: (a) Mobile No.....  
(b)E-mail ID .....

12. Academic Qualification: (HSC or equivalent onwards)

SI.No	Exam passed	Name of institute	Duration of course	Whether Regular course (Yes/No)	Year of Passing	Maximum marks	Marks obtained	% of Marks

(In case of CGPA/Grades, please indicate equivalent percentage as per norms adopted by the University/Institute and attach a copy of such norms fixed by the concerned University/Institute)

**12. Professional/Statutory Qualification:**

Examination	School/College	Board/University	Year of Passing	Result

**13. Post Qualification Experience:**

Sl.No	Name of Organization where worked	Post held with Basic Pay/Scale of Pay	Duration of Experience		Total years of Experience Type of assignment handled/specific nature of work/duty performed.
			From	To	

**DECLARATION**

I.....Son/ Daughter of.....  
do hereby declare that all the Statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or willfully suppressed, my candidature/ appointment is liable to be cancelled/ terminated without any notice to me.

Further I declare that no criminal/vigilance case is pending against me and I have one spouse living (in case married)

**(Signature in full)**

**Name (in capital letter) .....**

**Place:.....**

**Date:.....**

